

We Can All Decorate the Same Tree Sisters in Unity Extravaganza



Speak To Me

SPONSOR/ VENDORAPPLICATION FOR EXHIBIT SPACE

Company _____

Contact _____ Title _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Cell Phone _____ Fax _____

Email _____

Please list the products and/or services you wish to exhibit *(Only items listed will be allowed in your space)*

Products _____

Levels of Sponsorship/Booth Rate (check one to determine your level of support):

_____ **\$300 Platinum Sponsor** *Includes booth, full page size ad in program, T-shirt, speaking time to introduce your product cast reception dinner & complimentary gift basket.*

_____ **\$200-Gold Sponsor** *Includes booth, full page ad in program, T-shirt, speaking time to introduce your product & cast reception dinner.*

_____ **\$100-Silver Sponsor** *Includes booth, 1/2 page ad in program & T-shirt.*

_____ **\$50- Bronze Sponsor** *Includes booth, 1/4 page ad in program & T-shirt.*

_____ **\$25- Vendors** *Includes booth and business card/organization listed in program.*

Exhibit Space Includes: 1 table with 2 chairs.

Full payment due by **November 30, 2012**. Booth Space will only be reserved after the receipt of this contract. There will be **NO refunds after December 7, 2012**. This application/contract is a formal agreement between **Speak To Me Books** and the signing company and confirms your intention to participate in the **We Can All Decorate the Same Tree Sisters in Unity Extravaganza**. Your full payment must be submitted along with the return of your application/contract. No booth assignment will be made or the contract will be executed until the required payment is received. Your Signature below indicates that you agree to follow all rules, regulations and policies of the **We Can All Decorate the Same Tree Sisters in Unity Extravaganza** and further confirms that you understand and agree to the contents and terms of this contract.

Sponsor/Vendor Signature

Sponsor/Vendor Signature

Date

Date

Please complete application and send payment via your **We Can All Decorate the Same Tree Sisters in Unity Extravaganza** representative or complete and pay online via paypal @ speaktomebooks.com

~Literacy is Life~ Live!

SPEAKTOMEBOOKS.COM (901)240-1527

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CONTRACTUAL AGREEMENT

1. Full Vendor payments with contract are due no later than November 30th. Tables are non-transferable and may only be used by the name(s) that are signed to this contract. All displays must be confined to the booth space purchased by the Vendor.
2. Vendors must check-in and set up at assigned booth space no later than one hour prior to the event. Early breakdowns will not be permitted and all items must be fully removed from the booth space by the Vendor at the end of the event.
3. Vendor assumes full liability and responsibility and holds We Can All Decorate the Same Tree, Speak To Me Books, and all other affiliates including venue harmless against any theft of property, damage to personal property or guest property, personal injury of self or affiliates. Vendors are expected to maintain personnel at their booth space at all times during the event.
4. Cancellation of booth space must be submitted in writing to Speak To Me Books by December 7, 2012. Refunds will be given at the discretion of show management. No refunds will be given after December 7, 2012.
5. ***We Can All Decorate the Same Tree Sisters in Unity Extravaganza*** and Speak To Me Books reserves the right to cancel, change date or/and time of the event prior to the scheduled event date. In the event that any outside cause, such as fire, strike, act of God, or any other emergency which prevents the We Can All Decorate the Same Tree Sisters in Unity Extravaganza from taking place, the show management may retain such part of the Vendor's rental as shall be required to recompense management for expenses incurred up to the time such unforeseen event shall have occurred.
6. The use of loud speakers, amplifiers, and/or loud music which interferes with other Vendors is strictly prohibited.
7. Vendor is also responsible for the promotion of this event in their personal networks via Facebook, websites, emails, Twitter, and other social networking media. Vendors are also allowed and encouraged to share the event promotional flyer prior to the event via social networking media indicating their participation in the event.
8. Upon signing this contract, vendor also grants permission for their products, services, likeness, etc. to be photographed, advertised, videotaped, and/or promoted by the ***We Can All Decorate the Same tree Sisters in Unity Extravaganza*** and Speak To Me Books. Upon acceptance by ***We Can All Decorate the Same Tree Sisters in Unity Extravaganza*** management, this is a legally binding contract and sponsors/vendors are subject to the terms, conditions, rules and regulations stated above which constitute a part of and are included in this application and contract.

Sponsor/Vendor Print Name

Sponsor/Vendor Signature

Date of Signature